

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
March 8, 2011

Board Members Present: Jim Mode, Pam Rogers, Richard Jones, Jim Schultz, and John McKenzie

Board Members Absent: Marty Powers and Augie Tietz

Others Present: Human Services Director Kathi Cauley; Aging & Disability Resource Center Manager Sue Torum; Administrative Services Manager Joan Daniel; Economic Support Manager Jill Johnson; Office Manager Donna Hollinger; County Board Chairman John Molinaro; County Administrator Gary Petre, County Supervisor Carlton Zentner and County Supervisor Jan Rooou.

1. CALL TO ORDER

Mr. Mode called the meeting to order at 9:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

Mr. Powers and Mr. Tietz absent/Quorum established

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Compliance attained

4. REVIEW OF THE MARCH 8, 2011 AGENDA

No Changes

5. CITIZEN COMMENT

No Comments

6. APPROVAL OF THE FEBRUARY 8, 2011 BOARD MINUTES

Ms. Rogers made a motion to approve the February 8, 2011 board minutes.

Mr. Jones seconded.

Motion passed unanimously.

7. REVIEW OF DECEMBER, 2010 FINANCIAL STATEMENT

Ms. Daniel reviewed the December 31, 2010 financial statement (attached). She said that we ended in the black with a total of \$112,992. She reported that we had to make an \$18,000 year-end reduction adjustment for Wisconsin Medicaid Cost Reporting. We have also asked to carry-forward approximately \$98,000.

8. REVIEW AND APPROVE FEBRUARY FINANCIAL VOUCHERS

Ms. Daniel reviewed the voucher batches (attached) using a summary sheet identifying the categories of each batch with a total of \$462,495.18.

Mr. Jones made a motion to approve the vouchers totaling \$462,495.18 as presented.

Ms. Rogers seconded.

Motion passed unanimously.

9. **DIVISION UPDATES: FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER**

Family Resources:

Ms. Cauley reported on the following items:

- There are no youth in corrections at this time.
- We are filing four terminations of parental rights next week.
- We have 104 children in alternate care.

Behavioral Health:

Ms. Cauley reported on the following items:

- As mentioned at last month's meeting, we have been chosen by the State to participate in a collaborative project to look at the readmission rate to hospitals and institutions. In doing this, we have been given funds for training and coaching the management team with the Niatx "Change Leader Academy." All of the teams within Human Services will be trained in this quality improvement program.
- In January and February, we had 762 crisis calls, of which 102 were suicide calls and 15 were emergency detentions.

Administration:

Ms. Daniel reported on the following items:

- The audit for the Protective Payee program through Social Security went well.
- We are working on contacting HMOs to get the doctor and social workers in their networks so we can get payment for our services.
- We are tracking 6 month and annual reviews on clients.
- We are working on completing and submitting 2010 state required reports.

Economic Support:

Ms. Johnson reported on the following items:

- Currently we have 5678 households on public assistance. We have 11,100 individuals are on Medical Assistance and 8500 are on Food Stamps.
- The new State Area Administrator came to see our facility and was satisfied with the way the services were coordinated.
- The W-2 Monitors from the Southern and Southeastern regions came to review our W-2 cases to ensure that we are doing assessments and barriers, employability plans and making appropriate accommodations correctly and we received a positive report. They were impressed with the services we have available to the public.

Ageing & Disability Resource Center:

Ms. Torum reported on the following items:

- Senior Care, the state's prescription drug program for the elderly, will drastically change according to the Governor's 2011-2013 budget request. The budget would require all Senior Care participants to enroll in a Medicare Part D plan and Senior Care would provide "wrap around" benefits to low income seniors who would be adversely affected by this change. The exact details are not known. The following programs would not see any changes or reductions under the budget: Alzheimer's Family Caregiver Support, Elder Abuse/Neglect; Elderly Nutrition and the Elderly Benefit Specialist Program.

- The ADRC has done an extensive marketing campaign involving county provided transportation services. The focus of the effort is to increase visibility about the van service, which operates throughout the county on a Monday-Friday basis.

10. UPDATE ON THIRD PARTY ADMINISTRATOR FOR WAIVER

Ms. Daniel distributed a PowerPoint presentation explaining the details of having a third party administrator process Children's Long Term Support Waiver claims. Once implemented, providers will need to submit invoices to WPS, which would then be paid based on our authorization for services. WPS should begin training providers sometime in May.

11. UPDATE ON CLEARINGHOUSE PROJECT

Ms. Daniel updated the board on Ingenix, Inc., which is the clearinghouse that we will be using to submit claims on our behalf. She distributed the first page of the agreement and their fee schedule. Ms. Daniel said that currently Ingenix is using test files but is hopeful that they will be able to submit our January 2011 claims soon.

12. STATE BUDGET AMENDMENT AND STATE BUDGET IMPACT

Ms. Cauley reported that the State Budget Amendment has two main impacts. This first one is the employee contribution towards their retirement funds as well as a contribution to their health care premiums. This should save us approximately \$400,000. The other impact could come from the fact that Medicaid will allow the Department of Health's Secretary make changes to the State Medicaid Plan without legislative oversight. We will not know the impact of that for some time.

Ms. Cauley next presented the analysis of the "2011-2013 State Biennial Budget" (attached) which was prepared by the Wisconsin Counties Association. She discussed the information on page two under 'Health and Human Services,' specifically benefit plans. She also referred to the sheet titled "Wisconsin Medicaid Programs 2009-2010" which details the current available programs, noting that there will be changes to eligibility. The proposed changes to Family Care would affect our agency because enrollment will be capped as of June 30 of this year, bringing back the waiting list that was due to be eliminated by September. Currently we have 180 people on the waiting list, which will continue to grow.

Ms. Cauley discussed the changes in Income Maintenance, which has the most immediate impact to the Department and citizens. The proposed budget states, "The Governor recommends transferring administration of income maintenance programs, including eligibility determination for Medicaid and FoodShare, from counties and tribes to the state. The Governor indicates this consolidation will reduce total income maintenance costs by \$48 million per year and decrease the number of overall staff in the program by an estimated 270 FTE positions."

The budget recommends a statewide Enrollment Support Center, starting on July 1, 2011 with implementation by April 1, 2012.

Additionally, the budget states, "The state will take from a county's community aids allocation the amount of levy in the program 2009." Ms. Cauley reported that this would come close to \$400,000. Our basic county allocation beginning next year would be reduced this amount.

Ms. Cauley presented a position paper titled "Impact of the Governor's Proposed 2011-2013 State Biennial Budget on Jefferson County Human Services Department." (attached)
There are four areas that need to be considered to fully grasp the impact of this change and discussed them in detail. They are:

- The impact on Jefferson County residents now served by Income Maintenance
- Concerns with how the present Enrollment Support Center functions versus county services.
- The budgetary impact on the Department as a whole
- Resulting jobs lost in the Department

There was much discussion about the impact of this to our Department and to the citizens of Jefferson County. Many costs would become the sole responsibility of the County. Ms. Cauley said that the Wisconsin County Human Services Association and Wisconsin Counties Association do not support this change. She asked the board to make a motion to table the centralization of Income Maintenance due to the adverse impact to Jefferson County residents.

Mr. Jones made a motion to approve sending a letter to the state representatives respectfully requesting that the Governor's budget recommendation to transfer administration of income maintenance programs, including eligibility determination for Medicaid and FoodShare, from counties and tribes to the state be tabled due to the adverse impact to Jefferson County residents.

Ms. Rogers seconded.

Motion passed unanimously.

13. UPDATES FROM WISCONSIN COUNTY HUMAN SERVICE ASSOCIATION

Mr. Mode and Ms. Cauley reported on the following items:

- We will be working on the Income Maintenance portion of the budget
- Family Care will be discussed during Lobby Days.
- They are concerned about the Medicaid reform in the budget amendment bill
- The Birth to Three waivers will be updated by the state.

14. ADJOURN

Mr. Jones made a motion to adjourn the meeting.

Ms. Rogers seconded.

Motion passed unanimously.

Meeting adjourned at 10:40 a.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING

Tuesday, April 12, 2011

9:30 a.m.

Workforce Development Center - Room 103
874 Collins Road, Jefferson, WI 53549